

6 October 1971

MEMORANDUM FOR THE RECORD

SUBJECT: Moveable Shelving Project

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1. Mr. [REDACTED] was here on 6 October to look over the project and plan a course of action to complete same as soon as possible.

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2. [REDACTED] still does not have the contract, and the whole project is still up in the air. Meetings are planned by Mr. [REDACTED] with [REDACTED] Mr. [REDACTED] and possible workers to do the job.

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3. Mr. [REDACTED] proposed the following course of action:

A. Immediately construct Section 9 and 10 and doing so would train a crew to properly install the equipment.

B. As soon as they finish Sections 9 & 10, he would like for us to put the boxes now in Sections 11 thru 14 in them.

C. They would complete 11 thru 14 and go into Wing C which they want to do in two stages.

D. At the same time the workers, as time was available, would rework Sections 1 thru 8. In this way [REDACTED] hope to complete all new and rework at the same time. The schedule for the rework was to start with Sections 7 and 8, then 5 & 6, then 3 & 4, then 1 & 2. (We now have records in Sections 1 thru 3).

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4. I told Mr. [REDACTED] that we wanted him out of here as bad as he wanted to get out, and that we would do everything possible to cooperate with any plan that would give us the most satisfactory job in the shortest possible time. I promised to study his plan and to give an answer or alternate plan by 7 October.

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25X1A 5. After careful consideration and after consulting with the Project Officers, I find that we cannot commit as much of our shelving capacity to the project as Mr. [REDACTED] requests. We must have some storage space before we can move additional boxes. Also, there is the problem of the boxes in [REDACTED]. These boxes should not be there now! We have already committed more space to the contractor than required by the Contract.

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6. In an effort to get the project completed as soon as possible, the A&RC will permit the "new" contractor to work in both directions at the same time, that is to proceed on with the new work and to go back and rework the sections started by [REDACTED] Co. However, this two-fold effort can only be accomplished if the A&RC can get some additional useable shelf space before additional boxes are relocated.

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7. The following plan is the best the [REDACTED] can do and still operate.

A. There is no problem with [REDACTED] immediately constructing sections 9 & 10. This will be their "model" for the rest of the job.

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B. At the same time [REDACTED] can be reworking Sections 8, 6, 4 and 2 in that order. We will put the boxes now in Section 2 in Section 8.

C. The boxes now in Sections 11 thru 14 will be put in Sections 4 and 6 as soon as they are ready.

D. The boxes in Section 8 will be moved back to Section 2 as soon as it is completed.

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E. The boxes in [REDACTED] will be moved into Section 8.

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F. Boxes from Wing C can go into Section 9 & 10.

G. As [REDACTED] completes Sections 11 thru 14 and move into the new wing, they can be reworking Sections 7, 5, 3 and 1. We will have space in these new sections to temporarily relocate the boxes now in Sections 1 and 3.

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